

Hampton and Scotland School Readiness Council

Tuesday, March 27, 2012

Hampton Elementary School

Meeting Minutes

Attendance: Joy Becker, Maryellen Donnelly, Mary Geragotelis, Ann Gruenberg (7:00), Suzanne LaFleur, Gale Lockland, Leahbeth Scandura, Scott Sears (6:47), Marsha Willhoit and Karen Slyman (designee for Paul Blackstone)

Staff: Sandra Frizzell

1. **Call to order:** By Gale Lockland at 6:30 pm.

2. **Audience for citizens:** n/a

Introductions were made around the table for the benefit of Karen Slyman, Scotland Pre-k teacher, who was attending as Paul Blackstone's designee for the evening.

3. **Update agenda as needed:** n/a

4. **Approval of February 28, 2012 meeting minutes:** Motion to approve meeting minutes as corrected from 02/28/2012 was made by Marsha Willhoit and seconded by Leahbeth Scandura. Discussion: Need to correct who made the motions to accept last month's minutes - towns were reversed. Motion passed unanimously. There were no abstentions.

5. **Acceptance of financial reports**

- a. **Hampton:** Motion to accept Hampton's financial report was made by Suzanne LaFleur and seconded by Maryellen Donnelly. There was no discussion. Motion passed unanimously. No abstentions.

- b. **Scotland:** Motion to accept Scotland's financial report was made by Marsha Willhoit and seconded by Maryellen Donnelly. Discussion: Mary Geragotelis commented on the amount left at this point in the year. Paul was not present to offer explanation. Motion passed unanimously. No abstentions.

6. **Program updates:** There was no updated provided for Hampton. No questions or comments.

7. **Grant/SDE update:** Grant Application review. Gale Lockland suggested that the School Readiness Coordinator should keep copies of all appointment letters. Sandra Frizzell will request copies from Paul Blackstone and Marsha Willhoit will send copies of the Hampton appointment letters. Sandra Frizzell shared with the council that programs not using all of their currently funded slots may not receive full funding for the 2012-2013 school year. Marsha pointed out the enumeration lists show 2 small birth cohort groups. BOE just approved funded the 2 day/week program at their last meeting. Sandra Frizzell will follow up with Marsha Willhoit and Paul Blackstone and will then have a discussion with Gerri Rowell from SDE.

8. **New Business**

- a. **Tuition expenditures:** None at this time.

- b. **Results of 2012 Needs Assessment Survey:** Discussion about results. There is currently no option of full day/full year due to lack of a facility. There was a discussion about an inter-district summer program, like Scotland currently runs. There was a discussion about including a pre-k program.

9. **Old Business**

- a. **SRC By-Laws and Program Policies:**

1. **Final approval of By-Laws change tentatively approved last month:**

- Motion for final approval of By-Laws change by Ann Gruenberg and seconded by Scott Sears. Motion passed unanimously. No abstentions.

2. Final approval of policy changes tentatively approved last month:

Motion by Ann Gruenberg for final approval of Policy changes, as clarified, made by Ann Gruenberg and seconded by Marsha Willhoit. Motion passed unanimously. No abstentions.

3. Tentative approval of Transition to Kindergarten Policy: Motion to tentatively approve new Transition to Kindergarten Policy made by Suzanne LaFleur and seconded by Scott Sears. Motion passed unanimously. No abstentions.

b. Update Strategic Plan - Not enough time to get started. Move to next month's agenda.

c. Committee Updates

1. Hampton Ad-Hoc Playscape - Maryellen Donnelly informed the council that the Hampton Playscape Committee is in the fund raising stage.

2. School Readiness Brochure - Ann Gruenberg presented the latest updated version. A sample was circulated. Pictures are beautiful. Ann thanked Karen Slyman for providing the pictures. Colored copies are \$1.17 per brochure. Purchasing a printer for SRC use was discussed. Sandra will follow-up with Paul Blackstone to see if this is a possibility. Leahbeth took home a sample to see if her home color printer could handle the job.

3. Communications - Mailings went out to birth to 5 homes with pre-k information session announcement, Safe kids information, 211 brochures and a reminder to return the Needs assessment survey in Scotland. Safe-kids information and 211 brochures were sent out in Hampton.

4. Transition to Kindergarten - Committee met, new policy was drafted. Decision was made to wait to send Transition to K survey out next fall with an incentive for returning the survey. Possibly a gift card to an educational toy store (like, *Over the Rainbow*) since there are no bookstores in our community.

10. Audience for citizens: n/a

11. Next meeting agenda: Next meeting April 24, 2012 at Scotland Elementary School. Usual reports and updates, tuition expenditures, Strategic Plan, final approval of Transition to K policy, Approval of SR Grant application, Discussion about color printer for SRC.

12. Adjournment: At 8:10 pm, Motion to adjourn made by Leahbeth Scandura and seconded by Mary Geragotelis. Motion passed unanimously. No abstentions.

Respectfully submitted,
Sandra Frizzell
Hampton and Scotland School Readiness Coordinator